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TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION
CAPE COD GATEWAY AIRPORT COMMISSION MEETING
480 Barnstable Road, Hyannis, MA 02601

MAY '24
BARNSTABLE TOWN CLERK

DATE OF MEETING: Tuesday, May 21, 2024

Check below which one applies: _____

The Clerk's office has this meeting date already posted X

This is a special meeting which has not been posted _____

Time: 4:00 p.m.

PLACE: Airport Conference Room

ADDRESS: Cape Cod Gateway Airport, 480 Barnstable Road, Hyannis, MA

This meeting will be replayed via Xfinity Channel 8 or high definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website:
<https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

1. Call to Order
 - a. This meeting of the Cape Cod Gateway Commission meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known.
2. Roll Call
3. Pledge of Allegiance
4. Minutes of the previous meetings:
March 19, 2024
5. Public Comment
6. Commissioners Response to Public Comment
7. Report from Sub-Committees
 - Finance (*Commissioners Weil, Flores, Bailey*)
 - Infrastructure & Marketing(*Commissioners Bierwirth, DiGeorge, Guiod*)

8. OLD BUSINESS
COM0224-4 Approval of Lease Agreement by and Between Cape Cod Gateway Airport and Atlantic Aviation.

9. NEW BUSINESS
COM0524-1 Approval of the bid award and contract to Rosenbauer, for the PURCHASE AIRPORT RESCUE & FIRE FIGHTING CLASS 4 VEHICLE.

COM0524-2 Approval of the Lease Subordination, Non-Disturbance, Recognition, and Attornment Agreement by and through the Cape Cod Gateway Airport Commission and ULTA Salon, Cosmetics & Fragrance, Inc., Sub-lessor of WS Development.

COM0524-3 Update on the recently completed Federal Aviation Administration Part 139 annual inspection.

EXECUTIVE SESSION: Executive Session pursuant to M.G.L. c. 30A, § 21(a)(2) to conduct strategy sessions for contract negotiations with nonunion personnel.

COM0424-5 Approval of the recommendation for negotiations with nonunion personnel.

10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

Updates:

- Advertisement Update
- Monthly Financial Review (Finance)
- Strategic Planning Subcommittee Development Update – Mark Guidod (Chair)
- American Airlines Update
- Electric Aviation Update
 - BETA
 - Smart Grid Program
 - EV Make Ready Charging Stations
 - CIP FY2025 Charging Stations
- WS Development Update
 - Next update = July 2024 Commission meeting
- Projects Update/Status
 - Tower HVAC Project
 - Project update by Matt Elia/Chris Bostwick
 - Equipment Purchases
 - Project update by Matt Elia/Chris Bostwick
 - ARFF/Maintenance Facility Floor Drain Improvements Project
 - Project update by Matt Elia/Chris Bostwick
 - Cape Air Hangar Door Replacement
 - Project update by Matt Elia/Chris Bostwick
 - Terminal Prep – Summer 2024 Activity
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
 - Draft Environmental Assessment (EA)(the federal action)/Environmental Impact Report (DEIR) (the state action) submitted jointly - received 15 comments from the public
 - Comment Period extended into February (over 2 months review offered to the community)
 - Secretary's Certificate received – this gives us or marching orders for a Scope of Work and development of the Final Environmental Assessment (EA)(the federal action)/Environmental Impact Report (FEIR)
 - June/July = next public meeting – meeting #5
- PFOS/Public Involvement Plan & Update
 - Town Council approved PFAS funding transfer (April 25, 2024)
 - Next status report = October 2024
 - Next public informational meeting = November 2024
- Upcoming Events:
 - April 30/May 1, 2024 – Cape Cod Blue Economy Foundation's Event (Big Blue Conference)
 - Successful event
 - June 13 (rain date June 20) 2024 – Festivities on the Flight Line
 - Eventbrite set up and ready to purchase tickets.
 - Poster and social graphics completed.
 - Permits submitted.
 - September 2024 –
 - CCYP September 18, 2024 (Note date change)
 - ~~A Great Day at the Gateway September 21, 2024 to be canceled~~
 - Full Scale Emergency Exercise September 26, 2024
 - October 24, 2024 – 4th Annual SE MA Aviation Career Fair
 - Exhibitor emails sent to previous exhibitors (about 50). I heard back from about 10 confirming they will be in attendance
 - School emails and invitations sent

- 11. Announcements – Commissioner’s Comments
- 12. Matters not reasonably anticipated by the Chair
- 13. Adjournment – Next Meeting, June 18, 2024

Please Note: The list of matters, are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk’s office is located.